HORIZONS COLLEGE

SPECIAL EDUCATIONAL NEEDS AND DISABILITY POLICY

Policy Number	New or Reviewed	Date of next Review	Responsibility
HCP052	February 2026	February 2027	Principal

Empowering learners to shape their future

HORIZONS COLLEGE

SPEDIAL EDUCATIONAL NEEDS AND DISABILITY (SEND) POLICY

1. Introduction

1.1 Horizons College's learners are at the centre of everything the College does and advocates personalised methodologies through the College's highly differentiated curriculum and approaches. Horizons College curricula are Life Skills based focusing on preparing our learners to be part of society.

1.2 Horizons College provides a secure, enjoyable and stimulating place to learn where learners have opportunities to take risks with their learning and develop skills, knowledge and understanding for life in the community.

1.3 Horizons College works in partnership with the learners' parents and carers to consolidate and contextualise learning, supporting College learners to feel proud of their achievements and successes.

2. Aims

2.1 The aims of Horizons College are:

a. To ensure that learners have access to high quality provision as laid out in learners Education, Health and Care Plans (EHCP) and Statements of Educational Needs.

b. That all practitioners have an opportunity to actively identify and respond to the ever-changing needs of the College learners.

c. To ensure that all systems and practices support Horizons College's aims and philosophies.

d. To guarantee that Horizons College's learner's needs are met through high quality teaching and personalised provision.

2.2 These aims will be achieved by:

a. Horizons College's knowledge and understanding of the aspirations and potential of all the College learners in order to support their holistic development, through offering high quality provision.

b. Ensuring that the learners' parents / carers are actively involved in all aspects of their learner's learning and care, through working together to maximise the achievement of outcomes.

c. Working collaboratively with the multi professional network and team around the learner to regularly review interventions, strategies and to support progress.

d. Regular curriculum review and consultation to ensure the College's curriculum meets the needs of the College's learners.

e. Providing continuing professional development learning days to develop SEND

pedagogy and skills to meet the needs of the College's learners.

f. The College's personal learning process and assessment frameworks are directly constructed in response to the learner's strengths and needs collaboratively identified in the EHCP.

3. Provision

3.1 This Policy describes bespoke personalised curriculum pathways tailored to meet individual needs and challenging circumstances. Horizons College's provision is defined by the Special Educational Needs of our learners.

3.2 Horizons College's learning community includes learners with Profound Multiple Learning Difficulties (PMLD), Severe Learning Difficulties (SLD), Autistic Spectrum Disorders (ASD), Communication Disorders, Sensory Needs, Physical Need, and / or Social, Emotional, Mental Health Needs. All the learners hold a legal document that names Horizons College, either on the EHCP or a Statement of Educational Needs. Applications to Horizons College are determined by the appropriate authority.

4. Safeguarding

4.1 Safeguarding is the collective responsibility of all of Horizons College staff who come into contact with our learners and their families. Horizons College provides regular training for all staff and volunteers. The College's Designated Safeguarding Lead is the Principal (Genti Mullaliu) of the College. Horizons College's Safeguarding and Child Protection Policy is available on the College website or from the College on request.

5. Working in Partnership with Families

5.1 Horizons College is committed to working in partnership with the learners' families to help learners achieve their aspirational outcomes, develop their independence, celebrate their individuality and prepare for next steps. Horizons College welcomes families at the beginning of their learner's journey with the College with the aim to maintain and develop relationships that are sustained after learners move on from Horizons College.

6. Personalised Provision through Curriculum Pathways

6.1 Horizons College is committed to personalised provision, starting with high quality class provision tailored to each learner's needs and abilities.

6.2 Horizons College plan opportunities for more bespoke intervention programmes to bring enhanced provision. The College supports a range of therapy programmes where this is indicated in a learner's EHCP or Statement Provision. Teaching teams meet regularly to review and evaluate the effectiveness of the therapy programmes to ensure that all of the College learners work towards achieving their outcomes. All provisions are captured and shared with parents / carers, professionals and learners (where appropriate) and it informs meaningful target setting and reviewing processes.

6.3 Teaching teams collaborate with families and appropriate professionals in setting up, monitoring and reviewing termly learning intentions that reflect areas of need and

curriculum pathways.

6.4 The learners' primary need, as identified in their EHCP or Statement, is used to decide the appropriate curriculum pathway for that learner. Horizons College offers a bespoke, broad and flexible framework to allow deep and creative learning.

6.5 Any concerns can be referred by all staff and on behalf of parents / carers and other professionals, so that these can be jointly explored by the multi-agency team and the College.

7. Admissions Process and Policy

7.1 See Admissions Process and Policy on the College website or ask the College for a copy.

8. The Annual Review Procedure

8.1 The College Vice-Principal (Catherine Long) is responsible for the organisation of the Annual Review and the EHCP meetings. The meetings are led by the Tutor and chaired by a member of the Senior Leadership Team (SLT).

8.2 The decision to amend an EHCP, Statement or funding allocation, is made by the LA although the College will make recommendations based on the evidence gathering at the College.

8.3 When changes are made, the LA informs the parents / carers initially and then the College in writing and the amended EHCP or Statement follows; the amended legal document is then placed in the learner's folder.

8.4 Each learner has a folder where all the documents and reports associated with an annual review, EHCP or Statement are filed.

9. Partnership with Outside Agencies

9.1 Horizons College is committed to working in partnership with other agencies to support the needs of the College learners.

9.2 Horizons College works in collaboration with NHS Physiotherapy, Occupational Therapy, Speech and Language Therapists, Hearing Impairment and Visual Impairment Services, and follow strategies and support programmes as recommended.

9.3 Horizons College welcomes multi-professional involvement to provide best possible support for our learners, if there is a professional supporting your learner inform the College Principal (Genti Mullaliu) and the College can include them in correspondence or meetings as appropriate.

10. Oversight

10.1 The SEND provision at Horizons College is overseen by the Principal (Genti Mullaliu), SLT and the Chair of Governors through monitoring, evaluation and visits.

10.2 Every learner's provision is monitored through their termly review of their personal learning process, assessment frameworks and through their Annual Review of the EHCP or Statement of Educational Need.

11. Staff Training

11.1 As a 'Special Educational Needs College' the College is committed to continuous professional development for all the College staff to ensure that they have the skills, knowledge and understanding to support all the College learners. Training needs will be determined by role and performance Management, and a response to learner need and expertise.

12. Complaints Process

12.1 See the Complaints Policy on the website or ask for a copy from the College.

Signed …….. Principal

Signed …….. Chair of Governors

Date 04.02.2026 ……..